



*MT. POCAHONTAS PROPERTY OWNERS' ASSOC., INC.
 386 Old Stage Rd. Albrightsville, PA 18210
 Phone: (570) 722-9220, Fax: (570) 722-2605,
 E-mail: mppoa@ptd.net or www.mtpocahontas.com*

Future Home Owner Of:

 Albrightsville, PA 18210

Lot # _____

RE: Cluster Box # _____

Per _____

Post Office Representative

Dear Future Neighbor:

The cost for the Cluster Box is a onetime fee of \$100.00. We accept cash or checks only, checks Payable to MPPOA. This is a non-refundable fee. Please sign and date the bottom of this letter as acceptance of these terms and return to the office.

Please be advised once you have been assigned a Cluster Box# from the Albrightsville Post Office you will then need to come to the MPPOA office with your payment and this letter to obtain your keys. Once you have received your 3 keys and have verified all the keys work, if anything happens to the cylinder you are responsible to pay the cost of \$25.00 to have the lock changed. Mail must be picked up at least every 30 days, if your mail is not picked up in a timely manner your box could be closed by the Albrightsville Post Office.

Should you have any questions regarding this matter, please do not hesitate to contact the office. Our business hours are 8 a.m. to 4 p.m. Monday to Friday and 8 a.m. to 12 p.m. on Saturday.

Sincerely,

Mt. Pocahontas
 Property Owners Association

Date _____

 Printed Name/Names

I/We _____ agree to the terms listed above.